

WEBB COUNTY, TEXAS

COMMISSIONERS COURT AGENDA

PUBLIC NOTICE

COMMISSIONERS COURT MEETING WEBB COUNTY COURTHOUSE 1000 HOUSTON STREET, 2ND FLOOR LAREDO, TEXAS 78040 MAY 27, 2003 1:30 p.m.

LOUIS H. BRUNI

Webb County Judge (956) 523-4600

JERRY VASQUEZ

Commissioner, Precinct 1 (956) 523-4617

JUDITH G. GUTIERREZ

Commissioner, Precinct 2 (956) 523-4624

FELIX VELASQUEZ

Commissioner, Precinct 3 (956) 523-4625

DAVID R. CORTEZ

Commissioner, Precinct 4 (956) 523-4653

MARGIE IBARRA

Webb County Clerk (956) 523-4251

HOMERO RAMIREZ

Webb County Attorney (956) 523-4044

LEO FLORES

Webb County Auditor (956) 523-4016

- 1. CALL TO ORDER BY JUDGE, LOUIS H. BRUNI
- 2. ROLL CALL BY MARGIE IBARRA, COUNTY CLERK
- 3. INVOCATION
- 4. PLEDGE OF ALLEGIANCE
- 5. APPROVAL OF MINUTES May 5 and May 12, 2003 MEETING
- 6. APPROVAL OF BILLS, PAYROLL AND MONTHLY REPORTS
- 7. COMMUNICATIONS –
- **8. PUBLIC COMMENT-** This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

WEBB COUNTY COMMISSIONERS COURT

9. Discussion and possible action to select Delinquent Tax Collection Attorney.

LOUIS H. BRUNI, WEBB COUNTY JUDGE

- 10. Discussion and possible action to authorize a resolution for the submission of a grant proposal to the U.S. Department of Housing and Urban Development (HUD) for its 2003 Youthbuild Program. This 30 month program will assist disadvantaged young adults and at-risk dropout youths in Webb County in completing their High School Education (GED), and by providing on-site construction training and the opportunity to acquire employable skills in the construction trade and subsequent job placement. Grant amount not to exceed \$400,000., with County in-kind services not to exceed \$100,000., (Housing & Urban Development computer donation program, Webb County Auditor's office, and Webb County Attorney's Office), and authorizing the County Judge to execute all relevant documents.
- 11. Discussion and possible action to pass a resolution in support of the development of an agreement between Maverick and Webb County, the cities of Laredo and Eagle Pass, the State of Texas, Texas Department of Transportation, and the United States Government for the upgrading of roadways common to all, namely: El Indio Road, Texas Farm to Market Road 1021, the Old Mines Road, and the Great Border Waterway known as the Rio Bravo or the Rio Grande.
- **12.** Discussion and possible action for a resolution supporting Senate Bill 1902 for the creation of a Rio Grande River Authority.
- **13.** Discussion and possible action to approve lease agreement between Webb County and Vapor International with regards to a 37 acre tract at La Presa.

Gerardo "Jerry" Vasquez, Commissioner Precinct 1

14. Appointment of a member to the Cost Containment Committee.

JUDITH GUTIERREZ, COMMISSIONER PRECINCT 2

- 15. Discussion and possible action to approve Change Order #2 to the C.G. Construction contract (TCDP# 720889) Bruni Community Center by adding ONE THOUSAND FIVE HUNDRED TWENTY-NINE DOLLARS AND TWENTY FIVE CENTS (\$1,529.25) for the installation of electrical connection for new range at kitchen, kitchen hood, wall opening for hood vent, and a new 24" X 36" fix window at library room. [Account #696-6108-8801 Capital Outlay Certificates of Obligation Series 2002]
- **16.** Discussion and possible action on the approval of a resolution to support the preservation of public transit funding.

FELIX VELASQUEZ, COMMISSIONER PRECINCT 3

- 17. Discussion and possible action to enter a re-negotiated equipment lease agreement with John Deere Credit in the amount of SEVEN THOUSAND DOLLARS (\$7,000.00) per month at thirty-six (36) months, for mowing and maintenance equipment at the golf course and the Webb County Judge to sign all relevant documents. The re-negotiation results in a savings of THREE THOUSAND NINE HUNDRED TWELVE DOLLARS (\$3,912.00) to budgeted Account #001-6001-6096 Lease Purchase Principal. Requesting this and any other savings to this account as determined by the Webb County Auditor.
- **18.** Discussion and possible action on a \$25,000 budget increase for Account # 001-6001-8801 (Capital Outlay Golf Course). [Funding is from the sale of the Golf Course Tract]

DAVID R. CORTEZ, COMMISSIONER PRECINCT 4

- **19.** Discussion and possible action to appoint a Scoring Committee as a prerequisite to awarding the Webb County Delinquent Tax Collection Contract and any other matters incident thereto.
- **20.** Discussion and possible action to amend the Webb County Policy and Procedures Manual to prohibit raising funds for any political candidate on Webb County property and any other matters incident thereto.
- **21.** Request for staff to prepare status report on the Webb County Youth Village for June 9, 2003 Commissioners Court Meeting.

- 22. Request for staff to develop public policy recommendations and/or procedures for the uniform establishment of scoring committees for the awarding of Webb County Contracts for services and capital improvements projects, and for procedures and criteria for the appointment and selection of "Scoring Members".
- 23. Discussion and possible action to approve Change Order #2 to the Neighborhood Housing Services of Dimmit County, Inc. contract (Penitas West Community Park) by adding NINETEEN THOUSAND EIGHT HUNDRED TWENTY-FOUR DOLLARS (\$19,824.00) for the installation of a septic tank and drainage field. The \$19,824.00 will be from grant funds (TCDP# 721859) with no cost to the County.
- 24. Discussion and possible action authorizing the County Engineer and the Purchasing Agent to obtain the professional services required to perform Phase I & Phase II of the Environmental site assessment plus an asbestos survey of the Tex Mex Rail Road property located at the intersection of Convent Ave. & Washington St. (Lots 1,2,3,&4 Block 197, Western Division) not to exceed \$10,000.[Account #001-0109-6022 Professional Services]

MEDIA BREAK – FIFTEEN MINUTES COURT RECESS

COUNTY TAX OFFICE

- **25.** Discussion and possible action to approve request for refunds as recommended by the Tax Assessor-Collector as follows:
 - Transamerica Real Estate Tax Service Reason: Overpayment on Taxes for years 1997,1999, & 2001 Total Refund: \$2,095.32

COMMUNITY ACTION AGENCY

26. Discussion and possible action to fill slot # 1849 (Center-Aide), Part-time at \$8.25 per hour effective June 2, 2003.[Account #920-4200-5001 Payroll - Community Service Block Grant]

COUNTY ATTORNEY

- 27. Discussion and possible action to enter into a contract amendment with Sames Motors wherein Sames Motors will agree to lease one (1) "Remote Sticker Printing system (RSPS) Dealer Title Application (DTA) Equipment" from the State of Texas, through the Webb County Tax Assessor-Collector, at an annual cost of \$600.00 a year for a total cost of \$1,200 over the lease term and authorizing the Webb County Judge to sign all relevant documents.[Account #001-0700-6014 Equipment Rental (Requested by Webb County Tax Assessor-Collector)]
- 28. Discussion and possible action to enter into a contract amendment with Paul Young company wherein Paul Young will agree to lease one (1) "Remote Sticker Printing System (RSPS) Dealer Title Application (DTA) Equipment" from the State of Texas, through the Webb County Tax Assessor-Collector, at an annual cost of \$600.00 a year and authorizing the Webb County Judge to sign all relevant documents.[Account #001-0700-6014 Equipment Rental (Requested by Webb County Tax Assessor-Collector)]
- 29. Discussion and possible action to enter into a contract amendment number one with the State of Texas, through the Texas Department of Transportation Vehicle Titles and Registration Division, to lease two (2) Remote Sticker Printing system (RSPS) Dealer Title Application (DTA) equipment at an annual cost of TWELVE HUNDRED DOLLARS (\$1,200.00) and authorizing the County Judge to sign all relevant documents. [Account #001-0700-6014 Equipment Rental (Requested by Webb County Tax Assessor-Collector)]
- 30. Discussion and possible action to exercise an option to extend three (3) property lease agreements with the City of Laredo concerning the Tantangelo Head Start Center, the Jesus Garcia Head Start Center, and the Villa Alegre Head Start Center for an additional two years (2003-2005) ending on May 31, 2005, at the monthly rates of FIVE HUNDRED AND TWENTY-FIVE DOLLARS (\$525.00), FIVE HUNDRED AND SEVENTY-FIVE DOLLARS (\$575.00), and SIX HUNDRED AND TWENTY-FIVE DOLLARS (\$625.00) respectively for a total cost of FORTY ONE THOUSAND FOUR HUNDRED DOLLARS (\$41,400.00) over the term of the lease extensions.[Account #903-4207-6012 Rent (Requested by Webb County Head Start)]

- 31. Discussion and possible action to enter into a (3) year (June 1, 2003 through May 31, 2006) Licensing Agreement with Autophone of Laredo, Inc. to provide an antenna site on the Mirando Tower at a monthly rate of THREE HUNDRED AND TWENTY-FIVE DOLLARS (\$325.00) for a total cost of ELEVEN THOUSAND SEVEN HUNDRED DOLLARS (\$11,700.00) and authorizing the County judge to sign all relevant documents. [Account #001-2001-6025 Radio Tower Lease (Requested by Sheriff's Department)]
- 32. Discussion and possible action to enter into an interlocal agreement with Laredo Independent School District (L.I.S.D.) for a Justice of the Peace Juvenile Coordinator in J.P. Court Precinct 2, Place 2 in the amount of \$3,373.14 which represents Webb County's share of the salary of a Coordinator working forty-six (46) school calendar days (April 28, 2003 through June 30, 2003) and authorizing the County Judge to execute all relevant documents. [Account # 001-1045-6022 Professional Services. (Requested by Justice of the Peace Precinct 2, Place 2)
- **33.** Discussion and possible action to approve a line item transfer in the amount of \$2,800.00 as follows:

FROM: Account #001-1101-6402(Repair & Maint. of Equip.) \$ 500.00 Account #001-1101-6014(Equipment Rental) \$1,000.00 Account #001-1101-6028(Witness Expenditures) \$1,300.00 TOTAL: \$2,800.00

TO: Account #001-1101-6403(Repair & Maint. of Vehicles) \$ 500.00 Account #001-1101-6010(Books & Subscriptions) \$1,300.00 Account #001-1101-6205(Material & Supplies) \$1,000.00 TOTAL: \$2,800.00

- 34. Discussion and possible action to amend the earnest Money Contract with the Tex-Mex Railway Company to include additional property at no additional cost to Webb County and any matters incident thereto. [Closed Session may be requested pursuant to Texas Government Code, Section 551.072, Deliberation Regarding Real Property]
- 35. Discussion and possible action regarding the bid process for the Youth Village Project and any matters incident thereto. [Closed Session may be requested pursuant to Texas Government Code, Section 551.071 Consultation with Attorney]

DISTRICT ATTORNEY

36. Discussion and possible action to approve a line item transfer in the amount of \$3,000.00 from Account #001-1100-6011 (Training and Education) to Account #001-1100-6007 (Dues and Memberships).

ENGINEER DEPARTMENT

- **37.** Discussion and possible action approving the budget amendment to the Texas Water Development Board EDAP Contract No. GO 11800; 11900; 1491/1492 (Webb County's project in Rio Bravo and El Cenizo).
- **38.** Discussion and possible action authorizing the County engineer to acquire a Storm Drainage easement on Lot #3 Block #10, Colonia San Carlos I, from Mr. Sam Alexander at an approximate cost of \$1,500. [Account #686-7101-6022 Professional Services Right of Way Acquisitions]
- **39.** Discussion and possible action authorizing the County Engineer to acquire a storm drainage easement on the west side of Pintas Adami South Road off of culvert approximately 0.5 miles south of Hwy 44 at an approximate cost of \$1,500. [Account #010-7001-6732 Right of Way Acquisition]
- **40.** Discussion and possible action authorizing the transfer of the Road & Bridge Department Fund # 010 as follows:

TO:	Account #7002-6224(Tools & apparatus)	\$8,000.00
FROM:	Account #7002-6201(Utilities) Account #7002-6014(Equipment Rental) Account #7002-6011(Training & Education) TOTAL:	\$3,000.00 \$2,000.00 \$3,000.00 \$8,000.00
TO:	Account # 7001-6001(Office Supplies)	\$1,500.00
FROM:	Account # 7001-5601(Administrative Travel)	\$1,500.00

41. Discussion and possible action authorizing the transfer of the Utilities Department Fund 801 as follows:

FROM:	Account #3001-6407(Repair & Maint. Shop)	\$3,000.00
TO:	Account #3001-6205(Material & Supply) Account #3001-6402(Repair & Maint. Equip.) Account #3001-6403(Repair & Maint. Vehicle) Account #3001-6703(Landfill Fees) TOTAL:	\$1,000.00 \$1,000.00 \$ 600.00 \$ 400.00 \$3,000.00
FROM:	Account #3003-6048(Licenses & Permit) Account #3003-6204(Fuel & Lubricants) TOTAL:	\$ 500.00 \$ 200.00 \$ 700.00
TO:	Account #3003-6205(Material & Supply) Account #3003-6401(Repair & Maint.Bldg.) TOTAL:	\$ 500.00 \$ 200.00 \$ 700.00
FROM:	Account#3004-6048(Licenses & Permit)	\$1,000.00
TO:	Account#3004-6402(Repair & Maint.Equip.)	\$1,000.00

42. Discussion and possible action accepting the reconstruction of a portion of Eagle Pass Road located 19.1 miles northwest of the intersection of FM 255 (Laredo Columbia Bridge) and FM 1472 (Mines Rd.) from FARCO Mining and authorizing the County Engineer to provide the specifications for the road to restore it to its original condition.

HEAD START PROGRAM

43. Discussion and possible action to approve the Head Start <u>Supplemental</u> Application for Fiscal Year 2003-2004 (September 1, 2003 through August 31, 2004) for a grand total of \$184,768.00 as follows:

TOTAL:	\$184,768.00
In-Kind	\$ 36,954.00
Other Quality Improvements	\$ 18,477.00
Enhancing Teachers Salary	\$ 18,477.00
Cost of Living	\$110,860.00

44. Discussion and possible action to approve the Head Start One Time fund application for Fiscal Year 2003-2004 (September 1,2003 through August 31, 2004) for a grand total of \$283,750.00 as follows:

Priority 1-Playground Equipment \$80,000.00
Priority II-Playground Surfacing Tiles \$125,000.00
Priority III - Classroom computers \$22,000.00
In-Kind \$56,750.00

TOTAL \$283,750.00

- **45.** Discussion and possible action to extend the length of employment of slot #1113 Bus Driver Supervisor (full-time) at \$10.47 per hour from 10 months to 11 months. [Account # 903-4208-5001 Payroll]
- **46.** Discussion and possible action to adopt summer hours effective June 2 through July 25,2003 as follows:

Monday through Thursday 8:00 A.M. - 12:00 Noon

12:30 P.M. - 5:30 P.M. (36 Hours)

Friday 8:00 A.M. – 12:00 Noon (4 Hours)

JUVENILE DEPARTMENT

47. Discussion and possible action to approve two (2) resolutions authorizing the Juvenile Department to submit grant applications to the Criminal Justice Division and authorizing the County Judge, the County Auditor, and Chief Juvenile Probation Officer to execute all forms relevant to the following grants:

1) Juvenile Accountability Block Grant (JAIBG) with match funds of	\$31,805.00 \$ 3,534.00
2) Purchase of Juvenile Services Grant with match funds of	\$11,823.00 \$10,177.00

PUBLIC DEFENDER

48. Discussion and possible action to fill slot #271, Assistant Public Defender, in the amount of \$51,673.00 per year.[Account #001-1102-5001 Payroll]

PURCHASING AGENT

- **49.** Discussion and possible action to award/reject Bid Number 2003-36 Intercom System for the Webb County Law Enforcement Center.[Account # 624-8000-8601-3 Construction in Progress]
- **50.** Discussion and possible action to authorize the Purchasing Agent to purchase seven (7) carriers model T3603/600000-P in the amount of \$10,343.00 from Mortech Manufacturing Company for the Temporary Morgue.[Account #676-8101-8601 Construction in Progress]
- **51.** Discussion and possible action to authorize the Honorable Annette Munoz, Constable Precinct 3, to obtain the cellular services for ONE THOUSAND (1,000) minutes from the County's cellular provider. [Account #001-0109-6004-2 Cellular Phones]
- **52.** Discussion and possible action authorize the Purchasing Agent to solicit for Architectural Services for the Justice Center improvements [Account # 687-0117-6022 Professional Services (Requested by the Engineering Department)].
- 53. Discussion and possible action to authorize the Purchasing Agent to purchase three (3) sections of 300 LM Safe Deposit Boxes from Diebold in the amount of \$7,743.00 for the Law Enforcement Center. [Account # 624-8000-8601-3 Construction in Progress]
- **54.** Discussion and possible action to authorize the Purchasing Agent to purchase educational materials from Lakeshore Learning Materials in the amount of \$6,880.00 for the Head Start Program.[Account #903-4207-7037 Contractual]
- 55. Discussion and possible action to authorize the Purchasing Agent to purchase educational materials from Educational Products Inc. in the amount of \$5,778.49 for the Head Start Program. [Account #903-4207-6069 Class Room Supplies]
- **56.** Discussion and possible action to award/reject Bid #2003-35 "One (64' X 56") Sq. Ft. portable building for the Head Start Program. [Account #903-4207-6012 Space Rental]
- 57. Discussion and possible action to authorize the Purchasing Agent to include the Webb County Community Restitution Treatment Center to Webb County's telephone switch system Mitel Phone System.[Account 001-0109-6004-1 Telephone Maintenance]

58. Discussion and possible action to award/reject proposal #2003-10 in-mate and coin telephone service to Alexander Payphone Communications, Inc. for the Webb County Law Enforcement Center.[Account #001-2060-3727 Telephone Commissions]

RIO BRAVO COMMUNITY CENTER

59. Discussion and possible action to approve a line item transfer in the amount of \$225.00 from Account #001-6101-6402 (Repairs & Maint. Equipment) to Account #001-6101-6403 (Repair & Maint. Vehicles).

RISK MANAGEMENT

- **60.** Discussion and possible action to approve a resolution to proclaim June 2003 as "Safety & Health Month".
- **61.** Discussion and possible action to approve a line item transfer in the amount of \$700.00 from Account #001-0105-5601(Administrative Travel) to Account #001-0105-6011(Training & Education).
- **62.** Adjournment

The Webb County Commissioners Court hereby reserves the right to go into executive session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

₺ DISABILITY ACCESS STATEMENT **₺**

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS	DAY OF MAY,	2003.
By: MRS. LUZ GA COURT ADMI	RCIA NISTRATOR	
<u>(</u>	CERTIFICATION OF	NOTICE AND POSTING
the Webb County C that I posted a true Courthouse door of public at all times of	Commissioners Court, and correct copy of sale. Webb County, Texas, on the day of _	by certify that the above notice of meeting of is a true and correct copy of said notice, and id notice on the bulletin board at the , at a place readily accessible to the general, 2003 and said notice ast 72 hours preceding the scheduled time of
DATED THIS	DAY OF	, 2003
COUNTY CLERK	, WEBB COUNTY, T	EXAS
BY:		